

The Top Ten for *Communion Assistants*

10. **Be Alert!** following the Lord's Prayer, please join the Reader, Deacon/Worship Assistant, Acolyte, Crucifer and Pastor at the front of the altar to prepare for serving Communion. You receive Communion there.
9. **The Pouring Chalice.** As a Reader or Communion Assistant, you are responsible for serving the wine
8. **Grab Hold and Let Him Know!** Pastor will hand you the Pouring Chalice and the Purificator (napkin). Let him know you have a firm grip on it by saying to him, "I got it!"
7. **Where to Stand.** During distribution, you will stand between the Pastor or Deacon/Assisting Minister and the chancel railing steps.
6. **What You Do.** While filling the individual cup of the communicant say, **"THE BLOOD OF CHRIST, SHED FOR YOU."**
5. **EMPTY?** If your chalice needs refilling, simply turn to the crucifer (standing behind you) and he/she will refill your chalice.
4. **Grape Juice.** Grape juice is to your side for communicants who prefer it. Hand a glass of grape juice to the communicant and say, **"THE BLOOD OF CHRIST, SHED FOR YOU."**
3. **All Done?** Place the chalice on the altar when Pastor turns to go to the altar.
2. **Communion in the Pew.** The Head Usher will indicate if there are persons to commune in the pew. If you are standing next to Pastor, you will go with him to distribute communion. The Head Usher will have the necessary cups. You bring the wine.
1. **Return To Your Seat.** Thank you for serving!

The Top Ten for Readers

Readers also serve as the second Communion Assistant

10. **Read 'em when you get 'em.** – A copy of the lessons are emailed or mailed to you prior to the day you are reading. Read them aloud when you receive them.
9. **Some words and names in the Bible are a little (?) different** – If you are unsure of the pronunciation of a word or name, check with Pastor Paul or go to <http://netministries.org/Bbasics/BBwords.htm>. Do not be bashful – check the pronunciation.
8. **Read 'em again!** Practice reading the lessons aloud a few times during the week.
7. **Look good.** Wear appropriate clothing.
6. **Arrive and check it out.** Arrive 15 minutes before the service begins. A copy of the readings is on the lectern. Make sure they match what you have practiced. Get a comfortable feeling at the lectern. **Aisle seats are great** – so you can easily get out of the pew.
5. **Walk tall.** After the Prayer of the Day, as worshippers are seated, reverently walk to the lectern. Be alert for a baptism or another special rite that sometimes take place after the Prayer of the Day before the reading of the Lessons.
4. **Read 'em for real.** The introduction to each lesson is on your copy of the readings. Read the brief intro paragraph and then the citation. Read the first lesson clearly and slowly. At the end of the reading pause and then say "The word of the Lord." The congregation will respond.
3. **The Psalm.** Introduce the psalm referring to the bulletin where it is printed. Sometimes it is sung. Sometimes it is read. If read responsively, be comfortable with your part.
2. **Second Lesson.** Read the brief intro paragraph and then the citation. Read the second lesson clearly and slowly. At the end of the reading pause and then say "The word of the Lord." The congregation will respond.
1. **Have a seat.** Pause a moment after the congregation responds to the end of the reading and then return to your seat.